



Erasmus+ Programme

Key Action 1
– Mobility for learners and staff –
Higher Education Student and Staff Mobility

Inter-institutional agreement 2020-2021 **between programme countries**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. They commit to respect the quality requirements of the Erasmus Charter for Higher Education in all aspects related to the organisation and management of the mobility, in particular the recognition of the credits awarded to students by the partner institution.

A. Information about higher education institutions

Name of the institution (and department, where relevant)	Erasmus code	Contact details (email, phone)	Website (eg. of the course catalogue)
Yıldız Technical University	TR ISTANBU07	Prof. Dr. Murat SARI <i>Institutional Coordinator</i> +90 212 383 56 50 erasmus@yildiz.edu.tr	www.yildiz.edu.tr www.eu.yildiz.edu.tr/en Course Catalogue: www.bologna.yildiz.edu.tr
		<i>Departmental Coordinator</i> <i>Doç.Dr. Hamid TORPİ</i> Tel: +90 212 383 5702 E-mail: torpi@yildiz.edu.tr	
Vilnius Gediminas Technical University	LT VILNIUS02	Dovilė Mackevičienė <i>Erasmus+ Institutional coordinator</i> Sauletekio al. 11-805, Vilnius, LT-10223, Lithuania erasmus@vgtu.lt +370 5 237 0556	http://www.vgtu.lt/en

		<i>Erasmus+ faculty coordinator:</i> Dr. Raimondas Pomarnacki Vice-Dean Faculty of Electronics Naugarduko g. 41-207, LT-03227 Vilnius T: +370 85 274 4769 raimondas.pomarnacki@vgtu.lt	
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B. Mobility numbers per academic year

[Paragraph to be added, if the agreement is signed for more than one academic year:

The partners commit to amend the table below in case of changes in the mobility data by no later than the end of January in the preceding academic year.]

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Study cycle [short cycle, 1 st , 2 nd or 3 rd]	Number of student mobility periods	
					Student Mobility for Studies	Student Mobility for Traineeships
					<i>[total number of months of the study periods or average duration*]</i>	
TR ISTANBU07	LT VILNIUS02	06.5	Electronics	1st, 2nd, 3rd	4x5	Only by individual agreement
LT VILNIUS02	TR ISTANBU07	06.5	Electronics	1st, 2nd, 3rd	4x5	Only by individual agreement

FROM [Erasmus code of the sending institution]	TO [Erasmus code of the receiving institution]	Subject area code [ISCED]	Subject area name	Number of staff mobility periods	
				Staff Mobility for Teaching	Staff Mobility for Training
				<i>[total number of days of teaching periods or average duration *]</i>	
TR ISTANBU07	LT VILNIUS02	06.5	Electronics	2x5 days	Only by individual agreement
LT VILNIUS02	TR ISTANBU07	06.5	Electronics	2x5 days	Only by individual agreement

C. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills at the start of the study or teaching period:

Receiving institution [Erasmus code]	Optional: Subject area	Language of instruction 1	Language of instruction 2	Recommended language of instruction level	
				Student Mobility for Studies [Minimum recommended level: B1]	Staff Mobility for Teaching [Minimum recommended level: B2]
TR ISTANBU07	06.5	Turkish	English	B1	B2
LT VILNIUS02	06.5	English	Lithuanian	English B2	English B2

For more details on the language of instruction recommendations, see the course catalogue of each institution [Links provided on the first page].

D. Additional requirements

TR ISTANBU07

- Exchange students should be nominated by the home institution.
- Exchange students are required to complete the online application module: <https://ytuerasmus.yildiz.edu.tr/>
- YTU provides infrastructure for welcoming students and staff with special needs.

LT VILNIUS02

Admission procedures:

<http://www.vgtu.lt/for-international-students/for-exchange-students/erasmus-studies/53962>

Orientation program: before the beginning of each semester (last week of August and last week of January)

Lithuanian Language courses are offered every semester, free of charge and grants 3 ECTS credits after successful completion of the course

Accommodation and student life:

<http://www.vgtu.lt/for-international-students/-accommodation-/9617>

VGTU Exchange Student Network (ESN): information at

[http:// http://vgtu.esnlithuania.org/esn-vgtu](http://http://vgtu.esnlithuania.org/esn-vgtu)

Support for students with Disabilities: VGTU encourages students with disability and supports their special requirement when needed.

E. Calendar

1. Applications/information on nominated students must reach the receiving institution by:

Receiving institution [Erasmus code]	Autumn term* [month]	Spring term* [month]
TR ISTANBU07	Online Application Period 15 th May-15 th July	Online Application Period 15 th October-15 th December
LT VILNIUS02	Nomination: April 30 th Application: May 15 th	Nomination: November 15 th Application: November 30 th

2. The receiving institution will send its decision within [4] weeks.
3. A Transcript of Records will be issued by the receiving institution no later than [4] weeks after the assessment period has finished at the receiving HEI. *[It should normally not exceed five weeks according to the Erasmus Charter for Higher Education guidelines]*
4. Termination of the agreement

[It is up to the involved institutions to agree on the procedure for modifying or terminating the inter-institutional agreement. However, in the event of unilateral termination, a notice of at least one academic year should be given. This means that a unilateral decision to discontinue the exchanges notified to the other party by 1 September 20XX will only take effect as of 1 September 20XX+1. The termination clauses must include the following disclaimer: "Neither the European Commission nor the National Agencies can be held responsible in case of a conflict."]

F. Information

- **Grading systems of the institutions**

TR ISTANBU07: <http://www.bologna.yildiz.edu.tr/index.php?r=institution/grading>

LT VILNIUS02:

University uses the following grading system:

Grade	ECTS grade	Evaluation
10	A	EXCELLENT
9	B	VERY GOOD
8	C	GOOD
7	C	FAIR
6	D	SATISFACTORY
5	E	PASS
4 and below	FX/F	FAIL

2. Visa

The sending and receiving institutions will provide assistance, when required, in securing visas for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
LT VILNIUS02	<p>Indrė Kasputytė (for incoming students) Tel.: +37052512455 E-mail: exchange@vgtu.lt</p> <p>Greta Nekrošiūtė (for outgoing students) Tel.: +37052744957 E-mail: outgoing@vgtu.lt</p> <p>Rasita Martišė (for staff) Tel.: +37052512399 E-mail: staffmobility@vgtu.lt</p>	<p>http://www.vgtu.lt/for-international-students/immigration-regulations/9624</p> <p>https://www.vgtu.lt/vgtu-international/for-international-staff/erasmus-international-credit-mobility/172131</p>

3. Insurance

The sending and receiving institutions will provide assistance in obtaining insurance for incoming and outbound mobile participants, according to the requirements of the Erasmus Charter for Higher Education.

The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided. Information and assistance can be provided by the following contact points and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Visa,-Residence-Permit,-Insurance/178
LT VILNIUS02	<p>Indrė Kasputytė (for incoming students) Tel.: +37052512455 E-mail: exchange@vgtu.lt</p> <p>Rasita Martišė (for staff) Tel.: +37052512399 E-mail: staffmobility@vgtu.lt</p>	<p>http://www.vgtu.lt/for-international-students/medical-care-/10297</p> <p>https://www.vgtu.lt/vgtu-international/for-international-staff/erasmus-international-credit-mobility/172131</p>


4. Housing

The receiving institution will guide incoming mobile participants in finding accommodation, according to the requirements of the Erasmus Charter for Higher Education.

Information and assistance can be provided by the following persons and information sources:

Institution [Erasmus code]	Contact details (email, phone)	Website for information
TR ISTANBU07	incoming@yildiz.edu.tr	http://www.eu.yildiz.edu.tr/sayfa/17/Erasmus-Student-Network/185 https://yildiz.esnturkey.org/accommodation
LT VILNIUS02	Jonas Rutkauskas Tel: +370 692 20625 E-mail: jonas.rutkauskas@vgtu.lt	http://www.vgtu.lt/for-international-students/-accommodation-/9617

G. SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution [Erasmus code]	Name, function	Date	Signature
TR ISTANBU07	Prof. Dr. Murat SARI <i>Erasmus+ Institutional Coordinator</i>	02.03.2020	
LT VILNIUS02	Dovilė Mackevičienė <i>Erasmus+ Institutional Coordinator</i>	